



## Online Orientation Presentation Checklist

We attract and retain the best and brightest talent in northern Michigan – diverse individuals whose words and actions demonstrate our values of integrity, respect, accountability and excellence.

Please use this checklist as you complete the New Employee Orientation Presentation. Check off each topic as it is covered and sign the bottom to verify you have received orientation on all of the topics.

Please return the signed and completed form to the OMH Human Resources Department.

Thank you and welcome to Otsego Memorial Hospital!

Name: \_\_\_\_\_  
*Please Print*

Department: \_\_\_\_\_

- Patient Rights
- Advance Directives
- Infection Control/Keystone Initiative/Standard Precautions
- Blood & Body Fluid Exposures/Sharps Safety
- Age-Specific Care
- Abuse Reporting
- National Patient Safety Goals/Rapid Response Team/OMH Safety Plan
- Occurrence/Incident/Variance Reporting
- Corporate Compliance
- Performance Improvement
- OMH Professional Work Environment/Code of Conduct
- OMH Emergency Codes
- Infant Abandonment
- HIPAA
- Ethics
- Documentation
- Impaired Health Professional
- Environment of Care Plans
- Chemical Hazard Right to Know/MSDS
- MRI Safety
- Ergonomics/Safe Lifting
- Organ & Tissue Donation/Gift of Life
- Cultural Competence

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_