

MEMO

To: Munson Healthcare Vendors

Date: 03/18/2020

Re: Vendor Partner Visit Restrictions

With the ongoing global spread of COVID-19 (also known as coronavirus), people are turning to their local clinicians, hospitals and health systems for care and leadership. As part of our business, we host or interact with many vendor partners daily. To ensure the safety of our patients, colleagues and valued partners, we have implemented new vendor guidelines.

Effective immediately:

- All non-essential vendors should conduct business via phone/WebEx for meetings and sales calls until further notice. Absolutely no “cold calls” or sales calls are allowed until further notice.

If you have essential business, please follow these guidelines to help prevent spread of the virus:

- If you feel sick, do NOT visit any Munson Healthcare office, ambulatory, acute care or senior living facility.
- Keep your distance from people who are sick (6 feet or more).
- If you have symptoms consistent with COVID-19 (fever, cough, or difficulty breathing), **AND** have had contact with a confirmed case of COVID-19 **OR** traveled to a location which has widespread COVID-19, please contact your employer and your medical provider immediately.

Our goal is to continue serving our community with the same caring, collaboration and excellence that we always have. Thank you for your collaboration and support in these efforts to ensure the health and safety of our colleagues, clinicians and community. We will update you as processes change. Your professionalism, understanding and compliance are appreciated.